

# **Embassy of the United States**

Phnom Penh, Cambodia

Please follow the steps below <u>before</u> your immigrant visa interview at the U.S. Embassy in Phnom Penh, Cambodia.

### Step 1: Get a medical exam in Cambodia

As soon as you receive your appointment date, you must schedule a medical exam in Cambodia. Click the "Medical Exam Instructions" button below for a list of designated doctors' offices in Cambodia. Please schedule and attend a medical exam with one of these doctors before your interview.

**Medical Exam Instructions** 

### Step 2: Complete your pre-interview checklist

It is important that you bring all required original documents to your interview. We've created a checklist that will tell you what to bring. Please print the checklist below and bring it to your interview along with the listed documents.

**Pre-Interview Checklist** 

### **Step 3:** Review interview guidelines

Read our interview guidelines to learn about any special actions that you need to take *before* your visa interview.

**Interview Guidelines** 

### **Contact information**

U.S. Embassy Phnom Penh#1, Street 96Sangkat Wat PhnomKhan Daun PenhPhnom Penh, Cambodia

**Telephone**: Visa Service Information

**Email**: Cambodia Visa Navigator

\*\* Website: kh.usembassy.gov/

**\$** Map:



### **Other Links**

- Diversity visa instructions
- After your interview
- Frequently asked questions
- Where to find civil documents

#### Social media







### **Interview Preparation Video**



### **Medical Exam Instructions**



All applicants for an immigrant or fiancé(e) visa must undergo a medical examination conducted by a physician authorized by the Embassy. Additionally, applicants may need to receive certain immunizations before a visa can be issued. It is the applicant's responsibility to contact the authorized physicians directly to schedule an appointment. All fees associated with the examination and immunizations are to be borne by the applicant. Medical examination results from other physicians will **not** be accepted.

### **Authorized Panel Physicians and Fees**

The following physicians are authorized to conduct medical examinations for visa applicants. Please note that the fees listed below are for the medical examination only. Immunizations may incur additional charges.

### International Organization for Migration (IOM) - Migration Health Assessment Centre

Address: #42, Samdach Pan Street (214), Sangkat Beoung Raing, Khan Daun Penh, Phnom Penh, Cambodia Tel: (023) 214 132; (095) 805 306; (098) 805 306

### **Panel Physician:**

Dr. YIN Setheka Dr. KEO Dararoth

#### **Basic Examination Fee:**

Adult: 110 USD (includes physical examination and Chest X ray)

Additional Syphilis test 15 USDAdditional Gonorrhea test 45USD

Children: 90 USD for under 2 years old,

95 USD for IGRA test from 2 years old to 14 years old

### Raffles Medical (Cambodia)

Address: #161, Street 51 (Pasteur), Sangkat Boeung Raing, Khan Daun Penh, Phnom Penh, Cambodia

Tel: (023) 216 911; (012) 816 911; Telegram: 092 555 951

Email: enquiries phnompenh@rafflesmedical.com

Website: www.rafflesmedical.com.kh

#### Appointment open:

Monday – Friday: 08:00AM – 5:30PMSaturday: 08:00AM – 12:00PM

### **Panel Physicians:**

Dr. N. TAN

Dr. CHEN Kosal

Dr. MEASKETH Carine

#### **Basic Examination Fee:**

- Children (aged 2 to 14 years): Health check fee is US \$195.00 (includes IGRA test).
- Adults (aged 15 years and above): Health check fee ranges from US \$94.00 to US \$155.00 (includes Chest x-ray/STI tests) plus compulsory US \$106.00 for IGRA (TB) test.

Note: TB Treatment, if required, is provided free of charge.

### **Medical Exam Instructions**



### Items to bring to your medical examination

Applicants must bring the following documents to their medical examination. Please ensure all documents and photographs are prepared in advance to facilitate a smooth examination process.

- 1. Valid passport for each applicant.
- 2. Visa interview appointment letter.
- 3. **DS-260 confirmation page** or a **packet 3 letter** that includes a case number.
- 4. A copy of your immunization records.
- 5. Records of any major illnesses.
- 6. Photographs:
  - Six (1×1½ inches or 4×6 cm) photographs for IOM
  - Eight (1×1½ inches or 4×6 cm) photographs for Raffles Medical

Any medical examination fees, including x-ray and blood test fees, must be paid directly to the examining physician. Vaccination/immunization fees and TB sputum tests (if required) will require additional fees.

### **During the medical exam**

The medical examination will include a medical history review, physical examination, and chest X-ray, gonorrhea testing, and blood tests. The United States also requires tuberculosis (TB) testing for all applicants two years of age and older. Please be prepared to discuss your medical history, medications you are taking, and current treatments you are undergoing. More information on general medical requirements for U.S. immigrants is available on <a href="the Centers for Disease Control and Prevention">the Centers for Disease Control and Prevention</a>'s website.

U.S. immigration law requires immigrant visa applicants to obtain certain vaccinations prior to the issuance of a visa. Current immigrant visa vaccination requirements are available on <a href="CDC.Gov">CDC.Gov</a>. You can also read Frequently Asked Questions about our medical examination requirements <a href="Travel.State.Gov">Travel.State.Gov</a>.

# IMPORTANT NOTICE TO IMMIGRANT AND FIANCE(E) K VISA APPLICANTS CONCERNING VACCINATION REQUIREMENTS

United States immigration law requires immigrant and fiancé(e) K visa applicants to obtain certain vaccinations (listed below) prior to the issuance of a visa. Panel physicians who conduct medical examinations are now required to verify that visa applicants have met the new vaccination requirements, or that it is medically inappropriate for the visa applicant to receive one or more of the listed vaccinations:

- Diphtheria, tetanus, and pertussis
- Measles, rubella, and mumps
- Polio (inactivated)
- Hepatitis A
- Hepatitis B
- Haemophilus influenzae type b(Hib)
- Varicella
- Pneumococcal for adults
- Pneumococcal for children
- Meningococcal
- Influenza

### **Medical Exam Instructions**



### Rotavirus

In order to assist the panel physician, and to avoid delays in the processing of an immigrant visa, all immigrant visa applicants should have their vaccination records available for the panel physician's review at the time of the immigrant medical examination. Visa applicants should consult with their regular health care provider to obtain a copy of their immunization record, if one is available. If you do not have a vaccination record, the panel physician will work with you to determine which vaccinations you may need to meet the requirement. Certain waivers of the vaccination requirement are available upon the recommendation of the panel physician.

Only a physician can determine which of the listed vaccinations are medically appropriate for you, given your age, medical history, and current medical condition. For more detailed information, please visit the <u>Centers for Disease</u> <u>Control and Prevention</u>, <u>Panel Physician Technical Instructions for Vaccination</u>.

### After the medical exam

When your examination is completed, the doctor will send the examination report directly to the U.S. Embassy. You **must** carry your radiography CD (x-rays) with you when you travel to the United States for the first time.

### Pre-Interview Checklist ☑



Please use the list below to determine the items that every applicant must bring to the immigrant visa interview:

Failure to submit ALL required documents on this checklist, your visa interview may be cancelled and you may be required to reschedule your visa interview:

- Photographs: Two (2) COLOR front view photographs taken within the past six months. Please review photo requirements.
- Passport: Original and Copy. Your passport must be valid for travel to the United States and have at least eight (8) months of validity beyond the visa issuance date. Your visa will be issued in the same name which appears on your passport.
- **Previous Passports:** Applicants should submit all previous passports, or police reports for any lost or missing previous passports or U.S. visas, particularly passports containing other U.S. visas or that were used to travel to the United States.
- Confirmation of Form DS-260 Online Immigrant Visa Application: To complete this online form, visit <u>ceac.state.gov/IV/Login.aspx</u> and follow the directions on the website for DS-260 Online Immigrant Visa and Alien Registration Application. Be sure to create a new profile and DS-260 for the current immigrant visa application, do not use profiles from old applications.
- Confirmation of Global Support Strategy (GSS) Registration: Each applicant must create their own profile and register a mailing
  address in the GSS system at <a href="https://www.usvisascheduling.com/en-US/">https://www.usvisascheduling.com/en-US/</a>. Please print out your GSS Confirmation Page showing
  UID Barcode and bring it to the Embassy.
- **Police Certificates:** Original and copy. If you are 16 years of age or older, you must obtain a police certificate from all countries you have lived in using below criteria:

If you	AND you	THEN submit a police certificate
		from
Are 16 years old or older	Lived in your country of nationality for more than 6 months at any time in your life	Your country of nationality
Are 16 years old or older		Your country of current residence
Have ever lived in another country for 12 months	Were 16 years or older at the time you	The country where you used to
or more	lived there	live.
Were arrested for any reason, regardless of how long you lived in that city or country, and no matter what age you were		The city and/or country where you were arrested.

**Note:** Present and former residents of the United States do **NOT** need to submit any U.S. police certificates. Instructions for obtaining a police certificate can be found on our website: Reciprocity Schedule. Police certificates expire after two years, unless the certificate was issued from your country of previous residence and you have not returned there since the police certificate was issued.

- Court and Prison Records (if any): If you were convicted of a crime, you MUST obtain a certified copy of each court and prison record, even if you were later granted amnesty, a pardon, or other act of clemency. You must also submit the section of the law under which you were found guilty and which shows the maximum penalty, along with certified English translations.
- Birth Certificate. You and each family member immigrating with you must obtain an original birth certificate or certified copy.
- Name Change Certificates or court order. If you have changed any of your names, you must submit all name change certificates
  or court order. Please arrange the certificates/court orders in order from oldest to newest. The interviewing officer must be able

### **Pre-Interview Checklist ☑**



to clearly track the name changes from the name on your birth certificate to the name on your passport. Please place the English translation of this document on top of the original.

### Applicants who fall into any category listed in italics below should bring these additional documents:

For family-based visa applications:

- The appropriate <u>Form I-864 Affidavit of Support</u> for each financial sponsor along with a photocopy of the sponsor's IRS transcript
  or most recent U.S. federal income tax return, and any relevant W-2s.
- Proof of your U.S. petitioner's status and <u>domicile</u> in the United States (photocopy of a U.S. passport, naturalization certificate, or lawful permanent resident card).
- Evidence of the relationship between the petitioner and visa applicant (for all family-based visas, including IR, CR, and F visas): You must provide evidence of your relationship with the petitioner at the interview. Such evidence can include photographs, letters, emails, or any other evidence that demonstrates your relationship with the petitioner. If the Consular Officer is not convinced of your relationship with the petitioner, you may be asked to submit further evidence.
- If you are married: Your original marriage certificate, English translation, and a photocopy.
- **Termination of Marriage or Death Certificates.** Both the petitioner and applicant must present certificates or court order for the legal termination of any prior marriages or of the death of a prior spouse. Please place the English translation of this document on top of the original.
- **Employment-based (E) cases only:** You must submit an original job offer letter signed by the petitioning company on their company letterhead and issued 6 months prior to your interview. Form <u>I-864</u> is not required unless a relative is the petitioner or has a 5% or more ownership interest in the petitioning business.
  - If you have served in any country's military: Military records, English translation, and a photocopy.
- If you are adopted: Adoption papers or custody documents, English translation, and a photocopy.
- If you are the petitioner's stepchild: The original marriage certificate of the petitioner and your biological parent, English translation, and a photocopy along with divorce records for any previous marriages of either parent.

**Translations:** All non-English documents must be accompanied by a certified English translation that includes a statement by the translator that the "Translation is accurate" and the "Translator is competent to translate." Please bring a copy of the translation to the interview.

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### **Interview Guidelines**



### Rescheduling or cancelling your interview

If you are unable to attend your appointment, please notify the Immigrant Visa Unit via the <u>Visa Navigator Tool</u> as soon as possible. There may be a significant wait before the next available appointment, so please attempt to attend the date already assigned. For some family-based and employment preference visa categories, a visa became available within the month you have been scheduled by NVC. Diversity Visa applicants should be aware that visas are numerically limited and must be issued by September 30 of the program year. There is no guarantee that a visa will still be available on the date of your rescheduled interview. Please carefully consult the <u>Visa Bulletin</u> before you decide to reschedule your interview.

### **Security screening procedures**

All visitors to the U.S. Embassy in Cambodia must follow certain security procedures. Any visitor who declines to be screened by U.S. Embassy security personnel will be unable to enter the embassy. You are not allowed to enter the U.S. Embassy while carrying any battery-operated or electronic devices, large bags or luggage, or food and liquid items. To avoid delaying your entry and that of those in line behind you, please bring only what is required for your interview.

### **Accompanying persons**

Only the following persons may accompany a visa applicant to their interview:

- Applicants may bring ONE interpreter if they do not speak English or Khmer well enough to participate.
- Children Under the Age of 18: A parent or legal guardian should accompany the minor to the visa interview. If a parent or legal guardian cannot attend the interview, another adult may bring a notarized letter from the parent or legal guardian authorizing him/her to be the parent's representative for the purpose of the interview.

Attorneys are **not** permitted to accompany clients into the waiting room or to their interview.

### **Immigrant visa fees**

If you have not paid all the required fees to the National Visa Center, please be prepared to pay the <u>required visa fee</u> at the time of the interview. You will be instructed to pay this fee after completing the document intake on the day of your interview.

### Do not make travel plans outside of Cambodia

If your visa is approved, we will keep your passport at the embassy while we prepare your immigration packet and print a visa for your passport. You will be able to pick up your passport at the designated location within 10 business days.

# **After Your Visa Interview**



A consular officer can make a decision on a visa application only after reviewing the formal application and interviewing the applicant. *There is no guarantee that you will receive a visa.* Do not sell your house, car or property, resign from your job or make non-refundable flight or other travel arrangements until you have received your immigrant visa.

#### If more information is needed

Sometimes a consular officer is unable to make a decision on a visa application because the officer needs to review additional documents, or the case requires further administrative processing. When additional documents are requested, the consular officer will give you a refusal letter that asks you to submit additional documents. The letter will include instructions on how to send those documents to the embassy. Administrative processing takes additional time after the interview. Most administrative processing is resolved within 90 days. However, the timing varies based on the circumstances of each case. Before inquiring about the status of administrative processing, please wait at least 90 days after your interview.

### What happens after visa approval

Passport, Visa, and Sealed Immigrant Packet – We will place your immigrant visa on a page in your passport. Please review your visa to make sure there are no spelling errors. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time. Do not open this envelope. You must carry it with you; do not put it in your checked luggage. If you receive X-rays during your medical examination, carry those with you and give them to the U.S. immigration authorities. If your case is processed electronically, your visa will have an annotation as "IV DOCS in CCD". In this case, you do not need to carry a visa package to U.S. Immigration.

**USCIS Immigrant Fee** – All individuals who are issued immigrant visas overseas must **pay an <u>Immigrant Fee</u>** to U.S. Citizenship and Immigration Services (USCIS) *prior to traveling* to the United States. This fee is for processing your residency status and printing your Permanent Resident Card. The only people exempt from paying this fee are: children entering the United States under the Hague Process, returning residents, and people traveling on a fiancé(e) K visa.

When You Should Travel – You must enter the United States *before* the expiration date on your visa, which is usually six (6) months from the date of printing. Your visa cannot be extended and all fees are nonrefundable. The principal applicant must enter **before or at the same time** as other family members with visas. Unless they are eligible for benefits under the Child Status Protection Act, children who are issued a visa before turning 21 years of age must enter the United States *before* their 21<sup>st</sup> birthday to avoid losing their immigrant status.

**Getting a Green Card** – Your Form I-551 Permanent Resident Card, also known as a green card, will be automatically mailed to the address in the United States that you write in your visa application form. This is a very important document that proves you have permission to reside in the United States. *If you plan to travel outside the U.S. before your green card arrives*: Please consult <u>USCIS's</u> and <u>CBP's</u> websites for rules about what documents you need to re-enter the country. We also recommend you check with the airline to ensure you are in compliance with their rules. *Once your card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.* 

**Children's Issues** – In the United States, children are required to have certain vaccinations before they can enroll in school. We recommend that you bring your child's complete vaccination records with you to the United States. If your child is adopted, you have full custody as a result of a divorce, or you share custody with another parent, you should bring a copy of all applicable adoption or custodial papers from the authoritative court in your home country. You will need these papers (translated into English) for issues such as school enrollment, medical care, and eventual citizenship.

**Information for New Immigrants** – Please visit the USCIS web page for helpful information on moving to the United States. You can read their publication "Welcome to the United States: A Guide for New Immigrants" online.

# **Diversity Visa Applicants – Additional Information**



If you are interviewing for a Diversity Visa (DV), all of the above instructions apply to you. Please schedule and attend a medical examination prior to your visa interview; enroll in the required courier service; and gather the required documents.

Below are additional instructions that apply **only** to DV applicants.

### Bring to your interview

In addition to the documents listed on the Pre-Interview Checklist in this package, DV applicants should also bring the following items to your visa interview:

- Appointment information printed from the "Entrant Status Check" on the E-DV website.
- Documents showing that you have either a qualifying high school education OR have two years of qualifying
  work experience in the last five years immediately prior to application (for the principal applicant only; more
  information is available online).
- Payment of the \$330 Diversity Visa Application Fee.

### **Review your DV Program entry**

Prior to your visa interview, we recommend that you review the data on your initial E-DV entry. On your initial E-DV application, you must have correctly entered your marital status. If you are legally married you must have listed your spouse, even if you are currently separated from him/her (unless your spouse is a U.S. citizen or Lawful Permanent Resident).

Additionally, you must have listed ALL of your living children who are unmarried and under 21 years old. This includes your natural children, your spouse's children, or children you have formally adopted in accordance with the laws of your country.

Failure to have listed an existing spouse or children at the time of your entry in the Diversity Visa program will result in the denial of your visa and visas for your family. Any fees paid to the U.S. government in support of your visa application(s) are nonrefundable. If you failed to include a child who had already been born, or a spouse to whom you were married when you entered the DV program, you should not proceed with the visa application. You can review the eligibility requirements online.